Danceros 2022-2023 Parent Volunteer Opportunities

Function: Parent Communications

Committee Numbers Needed: 1 Chair, 1 back up needed when Chair is out of pocket **Estimated Time Commitment:** Begins in April once the Seniors moms sign off for the year as planning has to happen and communication has to keep going. Weekly commitments.

Duration: Position lasts one year and will start in the spring after the senior mom hand-off until the following spring.

Responsibility: Serves as the main point of contact for parent questions, Dancero events and liaison to coaches. Position is a senior parent.

IMPACT: Effective communication between parents, senior parents, and coaches.

Want to learn more? Contact Jodi Sullivan, 813-205-5838, jlsullivan.rph@gmail.com for more information.

Function: Sponsorships/Pictures

Committee Numbers Needed: 1 Chair, potentially one assistant based on timing (see below), Reports to communication parent

Estimated Time Commitment: Must have the time to focus on deadlines during summer and as school restarts in August. Main work is summer and August.

Duration: Position lasts for one year after try out until the new team is announced the following year.

Responsibility: Responsible for the coordination of event photography, scheduling pictures for the yearbook, football program, and banner. Financial sponsorships and football program ads. The person (s) interested should be detail oriented and have excellent communication skills. Creativity is a plus, but not required.

IMPACT: Promotion of Danceros through pictures and financial sponsorships of team.

Want to learn more? Contact Jodi Sullivan, 813-205-5838, jlsullivan.rph@gmail.com for more information.

Function: Annual Showcase

Committee Numbers Needed: 1 Head Chair, 2 Assistant Chairs and at least 10 volunteers. All non-senior parents will need to volunteer on the day of Showcase.

Estimated Time Commitment: 1 to 5 hours per week depending on how close you are to Showcase and how many Co-chairs commit. Hours will need to increase during the last 2 months leading up to the Showcase. Should note: This is a very time intensive Chair position.

Duration: Planning starts in July until the event in January/February

Responsibility: There are 7 major components of Showcase: Guest studio/dance team management, ongoing marketing communications, raffle sales (online and in person), business outreach/donations, admission sales (online & in person), food sales, and day-of production coordination/management. The person(s) interested has to be a doer that is able to get things done and is not afraid to make independent decisions quickly. Should have past experience managing large projects or events and leading people to get things done.

Impact: Will make an impact in the overall perception of the Dancero's and the greater good of the dance community. Danceros/Business and Studio partnerships will strengthen. You will impact the financials of the Dancero's organization as this can continue to be a big money maker for the Dancero team. You will create bonds and get to know many Dancero parents in a very special way while leading up to the event.

Want to learn more? Contact Kathleen Steffey, 813-298-7947, kathleen@navigaservices.com for more information.

Function: Performance Camp

Committee Numbers Needed: 1 Head Chair and 1 Co-Chair; 6 additional committee members; **day of camp it is all hands on deck for all parent volunteers.**

Estimated Time Commitment: approximately 15-20 hours total; Day of Performance Camp is the largest part of time commitment

Duration: Planning to start late July or early August until the event by November (really depends on when the camp is)

Responsibility: Securing camp date with Coach and administration; communicating with Coach timeline leading up to camp as well as day of camp; corresponding with those registered when questions arise; good organizational skills and flexible

Impact: Danceros connecting with K-8th graders (possibly the next generation of Danceros) has a positive impact on the community.

Want to learn more? Contact Nicole Roberts, 813-857-5495, nicole@dnroberts.com for more information.

Function: Community Service

Committee Numbers Needed: 1 Head Chair, 1 Co-Chair; 2 Additional Volunteers per event **Estimated Time Commitment:** Times vary, but expect 1 hour to 3 hours per week based on the community service event, and how closely together they may be scheduled. Hours increase leading up to the event, and there is some downtime in between events. Postevent, you have to do a recap, or "reflections", so girls can submit service hours for Profferfish entry (the platform PHS utilizes for tracking service hours for students). Coach Sullivan is now the approver of Profferfish and gets the service hours approved quickly. **Duration:** Planning starts in May until the season ends. This is a year-round role, but with event volunteers, you are not required to be at every event.

Responsibility: The most important part of the role is that the chair and co-chair are considered a liaison of the team in our community - and there are lots of different types of community leaders that you interact with, many of whom are experts in their fields. The ideal candidate for this committee needs to be flexible, outgoing, and able to manage the various personality types of the community organizations that we work with, such as: Tampa Bay Buccaneers, Yankees, Lightning, City of Tampa, Junior League, American Cancer Society, Humane Society, Various Event Personnel, etc. At events, there must always be parent supervision there to assist team participants, as well as support the Coach and his goals for the event. Additionally, timely correspondence must go out to the organizations' point of contact in order to get Danceros booked and confirmed for various events. None of these organizations that we work with do things last minute, they all plan for future dates as each current event concludes. You must always keep the Coach informed on every detail, as well as keep the Parent Communications and Team Website/Calendar Manager in the loop. Also, you have to stay on top of keeping team captains, team, parents, informed on details of event performance expectations, call times, costumes, overview of events, how many service hours potentially earned, etc. A helpful format for communicating that was implemented last season was a Community Service Event Calendar that goes out monthly so people can plan accordingly.

Impact: Part of the Danceros commitment pledge and mission is to be student leaders in the community who demonstrate high visibility with volunteerism. As a parent serving on this committee you also get the opportunity of enriching the lives of others through volunteering and community outreach. It's a rewarding way to pay it forward and watch the Danceros team impact others with the art of dance. Being on the committee allows you the benefit of knowing other team parents, plus many different leaders and contacts within our community.

Want to learn more? Contact Wendy McMullen, 813-545-7740, Wendykmcmullen@yahoo.com for more information.

Function: UDA Camp

Committee members needed: 1 Chair but need volunteers for driving girls

Estimated time commitment: few hours the week leading up to camp

Duration: done when UDA camp ends

Responsibility: Make sure any required UDA waivers submitted, room assignments, arrange transportation for girls/luggage to camp, coordinate lunch for day 1 of camp,

collect letters for each girl from loved ones to receive while at camp

Impact: Take care of details so that girls and coaches have enjoyable and stress-free camp

experience

Want to learn more? Contact Maria Kim (813)787-6802, bnbellie@gmail.com for more information

Function: Initiation Lunch

Committee members needed: 1 Chair and 1 Co-Chair, plus 2-4 members

Estimated time commitment: Approximately 2 hours a week leading up to the event.

Duration: Date determined once tryout dates set. Ends once event takes place

Responsibility: Plan brunch/lunch, usually at a local country club, to welcome new teams

and moms. Order shirts & earrings to be given to girls as gifts.

Impact: Nice celebratory event for new team after tryouts.

Want to learn more? Contact Maria Kim (813)787-6802, bnbellie@gmail.com for more

information

Function: Treasurer

Committee Numbers Needed: 1

Estimated Time Commitment: 1-2 Hours Weekly

Duration: Position lasts one year and starts when a new team is announced.

Responsibility: Sets new teams' budget, collect assessments and sponsorships, and allocate to each dancer, make deposits, write checks, reconcile monthly bank account with excel and QuickBooks, pay vendors, makes sure committees know their budget, payout seniors at the end of season, send W-2 out to vendors and get all paperwork for audit to Band's accountant.

Impact: Every dancer has an individual account, and every penny needs to be accounted for in order to balance the entire team's budget monthly.

Want to learn more? Contact Nancy Goodnight 813-892-0011, nancygoodnightdmd@gmail.com for more information

Function: Football Games/School Functions

Committee Numbers Needed: 1 Head Chair, many volunteers per event

Estimated Time Commitment: After organizing Sign Up Genius based on event dates,

likely 30 minutes to an hour each week.

Duration: Planning starts in August once the football schedule is released.

Responsibility: Coordinate volunteers for all football games both home and away. Use

Sign Up Genius for all the games for food and chaperones, coordinate water donations, etc.

Impact: General support of our team and coaches before and during school events.

Want to learn more? Contact Donna Schmidt, djschmidt1@mac.com or cell 813-690-8266 for more information.

Function: Multi-Media Coordinator

Committee Numbers Needed: 1 Chair, no others needed

Estimated Time Commitment: a couple of hours upfront familiarizing with weebly and a

couple of hours per month total

Duration: 1 year until end of year banquet turnover

Responsibility: updating weebly website and keeping calendar updated (social media is

handled by the danceros themselves)

Impact: one stop shop for team documentation and calendar

Want to learn more? Contact Shannon Gittleman, 813-943-9820, ssgittleman@gmail.com

for more information

Function: End of Year Banquet

Committee Numbers Needed: 1 Chair, 1 Co-Chair

Estimated time commitment: Just a few hours a week starting about 1 month before the event. About 4 hours the day before and day of the event.

Duration: The position seems to last one year and happens at the end of the school year April and May.

Responsibility: Secures a location and date (after contacting seniors/senior moms). Purchases and wraps all the gifts (coaches, seniors, senior moms), handles awards (liaison between Coach and team captains for all awards), sets up the decor (centerpieces, gift presentation, etc.). Coordinates the slide show and other special events between moms and daughters.

Impact: Final event of the year and extra special for seniors and the moms.

Function: Holiday Party

Committee members needed: 1 Chair, 10 volunteers

Estimated time commitment: One event evening, several planning meetings with

committee mom helpers.

Duration: Positions last about a month for planning prior to the evening event. Typically starting late October through the event in early December.

Responsibility: Coordinate within budget for food, Dancero holiday gifts, Dancero holiday ornaments, paper products, drinks, etc. for the holiday event.

Impact: Holiday celebration event for Danceros and Moms.

Want to learn more? Contact Shannon Weaver at <u>813-500-2252</u> or <u>spw2323@yahoo.com</u> for more information.

Function: Senior Night 2022-2023

Responsibility: Plans the Senior Night Dinner and coordinates Senior Night Football Game.

Committee Numbers Needed: 1 Chair and all Junior Moms (Mandatory Requirement)

Estimated Time Commitment: Busy during the month of the event

Duration: Fall (September- November)

IMPACT: Amazing sendoff and recognition for our seniors!

Want to learn more? Contact Gina Tate 813-495-1699, ginatate2@yahoo.com for more

information.

Function: Macy's Day Parade (Taken by Gina Tate)

Responsibility: Coordinates the registration, travel etc. for seniors attending the Macy's

Day Parade

Committee Numbers Needed: 1 Chair and 1 Co-Chair

Estimated Time Commitment: Busy leading up to the parade in November

Duration: Small amount in Spring/busy in November

IMPACT: Amazing experience!

Want to learn more? Contact Gina Tate 813-495-1699, ginatate2@yahoo.com for more

information.

Function: Team Tryouts

Responsibility: Coordinates tryouts for the upcoming school year including informational meeting, registration for tryouts, athletic clearance & works closely with the coach

Committee Numbers Needed: 1 Chair, 1 Co-Chair; all upcoming Senior moms are on the

committee

Estimated Time Commitment: Busy the month of tryouts

Duration: 2-3 months before tryouts

IMPACT: Smooth and easy process for those trying out for Danceros!

Want to learn more? Contact Gina Tate 813-495-1699, ginatate2@yahoo.com for more

information.

Still Need:

Function: Multi-Media Coordinator

Function: Holiday Party Function: Team Tryouts

Taken:

Function: Parent Communications (Taken by Jodi Sullivan)

Function: Macy's Day Parade (Taken by Gina Tate)

Function: Senior Night 2022-2023 (Taken by Mindy Socher)

Function: UDA Camp (Taken by Shannon Gray)

Function: Initiation Lunch (Taken by Shannon Gray)

Function: End of Year Banquet (Taken by Michelle, Babsie and

Mindy)

Function: Sponsorships/Pictures (Taken by Heather Mozingo)

Function: Football Games/School Functions (Taken by Renee

Carter)

Function: Treasurer (Taken by Nancy Goodnight)

Function: Community Service (Taken by Babsie Buchanan)

Function: Showcase (Taken by Donna Schmidt)

Function: Performance Camp (Taken by Karyn Hussey)